

# Provider Access Policy

Reviewed by:	Local Governors
Frequency of policy review:	3 years
Last Reviewed:	1st December 2024
By Dan Sydes	
Ratified by Local Board of Governors on:	11th December 2024
By Derek Marshall	
Next Review Date:	1 December 2027

## Version History

Date of review	Summary of Changes
1st December 2024	<ul style="list-style-type: none"> <li>• added version history</li> <li>• updated house style</li> <li>• added compliance to latest Baker Clause guidance</li> </ul>

## Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications, or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

## Student entitlement

All students in years 10 to 13 at North East Futures UTC are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as career fairs, events and assemblies.
- Understand how to make applications for the full range of academic and technical courses

## Management of provider access requests

### Procedure

A provider wishing to request access should contact the office.

Telephone: 0191 917 9888

Email: [Office@nef.tynecoast.academy](mailto:Office@nef.tynecoast.academy)

## Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers: In the following table, outlined are examples of the opportunities provided for training and education providers to speak to students and/or their parents/carers:

	<b>AUTUMN TERM</b>	<b>SPRING TERM</b>	<b>SUMMER TERM</b>
<b>YEAR 10</b>	Assembly and tutor group opportunities - employability skills  Careers lessons – post 16 options	NE Futures UTC - Careers & Apprenticeship Fair - Networking event with providers and employers	Work experience preparation sessions  Work experience
<b>YEAR 11</b>	Assembly and tutor group opportunities - employability skills  Careers lessons – post 16 options	Post-16 taster sessions Apprenticeships – support with applications NE Futures UTC - Careers & Apprenticeship Fair - Networking event with providers and employers	Small group sessions: future education, training and employment options
<b>YEAR 12</b>	Higher education (HE) fair  Post-18 options – apprenticeships - PD	NE Futures UTC - Careers & Apprenticeship Fair - Networking event with providers and employers	Work experience preparation sessions  Work experience
<b>YEAR 13</b>	HE and higher apprenticeship applications - PD	NE Futures UTC - Careers & Apprenticeship Fair - Networking event with providers and employers  Destination day - support with providers	

Please speak to our Business Manager to identify the most suitable opportunity for you.

## **Granting and refusing access**

Access to students will be granted when:

- It is deemed beneficial to the students and can be accommodated without causing too much disruption to their curriculum learning

Access to students will be refused when:

- The date proposed conflicts with other school events and alternative dates cannot be offered.

## Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

## Premises and facilities

- The school will make the main hall, classrooms, or private meeting rooms available for discussions between the provider and students, as appropriate to the activity when a date is agreed for the activity.
- The school will make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.
- Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception.
- All visitors will adhere to measures in place related to any public health incidents, including COVID-19

## Links to other policies

- child protection policy
- Careers Education, Information, Advice and Guidance Policy & Strategy
- Curriculum policy

## Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by the Business Manager.

This policy will be reviewed annually.

At every review, the policy will be approved by the governing board.